

सी एस आई आर-उत्तर-पूर्व विज्ञान तथा प्रौद्योगिकी संस्थान, जोरहाट:असम
CSIR- NORTH-EAST INSTITUTE OF SCIENCE AND TECHNOLOGY, JORHAT: ASSAM
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद Council of Scientific & Industrial Research)
JORHAT: 785006 (ASSAM)

Advertisement No. 1/2023-REC

The Director, CSIR-North East Institute of Science and Technology, Jorhat invites applications from Indian Nationals for engagement as part time Doctor on purely contractual basis for deployment at Clinical Centre of CSIR-NEIST, Jorhat. The details of the job are as follows:-

Number of Post	01 (one)
Essential Qualification & Experience	MBBS with at last 2 years experience in a hospital or nursing home or having his/her own independent practice.
Desirable Qualification	Post Graduate Degree/Diploma in Medicine/ Paediatrics/Gynaecology
Age limit	The Upper age limit for part time Doctor is 65 years as on 17.02.2023
Duty Hours	For 03 (Three) hours daily (Morning or evening as per requirement) on all working days (except Sunday and Gazetted Holidays)
Honorarium	Rs 32,670/- per month (Consolidated)
Duration of Engagement	Initially for a period of 06(Six) month from the date of engagement or till the joining of regular incumbent in this Institute, whichever is earlier. The tenure may be extended depending upon the requirement
Last date of receiving application	17.02.2023

(1) Honorarium and Job Requirement :-

To perform general duties as a Medical Officer in CSIR-NEIST, Clinical Center and to attend to patients which will comprise employees, pensioners and their dependant family members and family pensioners. He/She will have to attend either the morning shift or the evening shift of OPD of CSIR-NEIST, Clinical Center, NEIST campus, Jorhat for three hours duration as per requirements and as decided by the competent authority of NEIST. In case of serious ailments, if required, he/she has to refer patients to some of the Hospitals which are tied up with NEIST for extending treatment with credit facility and without credit facility, as the case may be. He/She will also have to certify the credit Hospital bills as well as credit Medicine bills received in respect of those patients referred and attended by him/her. If required, he/she may have to work for extra shift of duty in the absence of regular Medical Officer of the Institute, which will be compensated to him/her by giving commensurating off in his/her normal shift of duty.

Payment of monthly honorarium of Rs.32,670/- is solely attendance based for the whole month and in case of absence from duty on leave or for any other reason in a month, the honorarium will be calculated on pro rata basis for the period of duty, the consolidated amount of which will be paid in the 1st half of the following month. No other payment except the admissible honorarium based on actual attendance will be paid to the part time Doctor.

(2) Period of engagement: -

Engagement of part time Doctor will be purely on contract basis for a temporary period and it will not confer any right, explicit or implicit, on the incumbent for any claim for absorption/regularization/continuation against any post of CSIR-NEIST. The engagement of part time Doctor may be terminated at any time by CSIR-NEIST by giving one-month notice without assigning any reason and the incumbent may also terminate his/her services by giving one-month notice in advance, which can be extended or curtailed OR immediately by paying one-month honorarium to NEIST in lieu of the notice period.

(3) General terms & conditions for engagement of Part-time Doctor: -

- (i) No TA/DA will be paid to the candidates for joining of the assignment.
- (ii) Tax deduction at Source: Income Tax or any other tax liability will be as per the prevailing rules and it will be deducted at sources before effecting the payment of honorarium for which the office will issue TDS certificate.
- (iii) Confidentiality of data, information and documents: The information, data and documents related to the office shall remain confidential. No one shall utilize or publish or disclose to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the office, without the express written consent of the office. The part time doctor shall be bound to hand over the entire set of records or assignments to the office before the expiry of the contract or before.
- (iv) Conflict of interest: The Part Time Doctor engaged by this office, shall not represent or give opinion or advice to others in any matter which is averse to the interest of this office.
- (v) Canvassing in any form and/or bringing any political influence or otherwise will be treated as a disqualification for the above position.
- (vi) The engagement of part-time doctor is subject to the terms and conditions issued by CSIR in this regard from time to time.
- (vii) For all intent and purposes, the services of Part time doctor will be under administrative control of the Director, CSIR-NEIST.
- (viii) The candidates applying for above position must be medically fit.

(4) Procedure for Engagement of Part-time Doctor: -

- (i) Application in prescribed format duly filled in all respects along with all relevant mark sheets and certificates etc. should be sent by speed post or e-mailed to CSIR-NEIST e-mail (aorecruit@neist.res.in) so as to reach on or before the last date for submission of application, i.e. **17.02.2023 upto 5:00 p.m.** Applications received after the last date for any reason will not be entertained by CSIR-NEIST. The applicant must ensure that the scanned application and documents sent through email are clearly visible and readable and they must send the hard copy of their application and documents by speed post so as to reach NEIST at the earliest. All the applicants while sending the hard copy by speed post need to super scribe on the envelope “**Application for Engagement as Part time Doctor at NEIST**” and send in the following address:

Administrative Officer
CSIR-NEIST (RRL),
P.O – RRL Jorhat,
P.S- Pulibor,
Dist- Jorhat, Assam-785006

- (ii) The date for determining age/qualification and experience shall be the last date of submission of application form.
- (iii) Incomplete application (i.e. without photographs, relevant mark sheet and certificates and unsigned etc.) will not be entertained and will be summarily rejected.
- (iv) All the application received will be screened by a committee. The Committee can fix their own criteria for short-listing the candidates to be called for interview. The short listed candidates will be interviewed by a duly constituted Selection Committee and the selection will be made based on the performance in the Interview.
- (v) In case of any false information received through application, the competent authority will cancel the candidature of the applicant and the candidate will be debarred from attending the interview in future eligible candidates, if required, may have to attend the online interview as per date & time slot allocated to them.
- (vi) Selected candidates must bring all original and self-attested copies of mark sheet /certificates of Educational Qualifications and Experiences etc. along with a recent passport size photographs at the time of joining. In case of failure to bring the original marksheets /certificates, selected candidates will not be allowed to join as Part-time Doctor.

Interested eligible candidates may apply on prescribed proforma enclosing their bio-data along with self-attested photocopies of certificates and affixing recent passport size coloured photograph on it. List of shortlisted candidates, date of interview and any other information with regard to engagement of Part time Doctor will be notified on CSIR-NEIST website i.e. www.neist.res.in. The candidates are, therefore, advised to keep on visiting NEIST website regularly for updates.

Sd/-
प्रशासनिक अधिकारी/Administrative Officer