



CSIR-NORTH EAST INSTITUTE OF SCIENCE AND TECHNOLOGY
(Council of Scientific & Industrial Research)
Jorhat-785006, Assam



Advertisement No. 1/2016-REC
Last date of receipt of application: 16th August 2016

*“Government strives to have a workforce which reflects gender balance
and women candidates are encouraged to apply”*

A unique opportunity for careers in Science & Technology

CSIR-North East Institute of Science and Technology, Jorhat, a premier institute under the Council of Scientific and Industrial Research (CSIR), involved in multidisciplinary R&D programmes of both basic and applied nature across scientific disciplines for economic, environmental and societal benefits for the people of India. The Institute is equipped with sophisticated state-of-art analytical and other equipments, lab and pilot facilities to carry out research activities in frontier areas of science. The Director, CSIR-North East Institute of Science and Technology invites applications from Indian Nationals who are dynamic, energetic, innovative and possess leadership qualities, for the below mentioned categories of posts to fill up vacancies as per the particulars given below.

Applications are invited along with requisite experience for the following posts:

**I. Technical Assistant: No. of Posts: 09 + 03(Backlog), Pay Band 2, Rs 9300-34800 & Grade Pay: Rs 4200
Upper Age Limit: 28 years as on 16.08.2016**

Post code No. & Reservation	Division & No. of post	Essential Qualifications	Desirable	Job requirements/ Nature of Job
TA-1 2OBC 3UR	CSTD and MSTD 5 (five) posts	1st class B. Sc. with Physics, Chemistry, Mathematics and with one year full time professional qualification or one year experience in operation and maintenance of sophisticated equipments from a recognized institute/organization. Or 1st class Diploma in Electronics/Instrumentation Engineering/ Technology of at least 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma course or its equivalent with experience of 02 years in operation and maintenance of sophisticated equipments from a recognized institute/organization.	M. Sc. in Chemistry/Physics with Inorganic/Physical/Organic Chemistry/Nanoscience/ Nanotechnology/Electronics specialization Or B.E./B.Tech in Electronics/ Instrumentation Engineering/ Technology Experience of working from a recognized institute/ organization in operation and maintenance of sophisticated instruments and equipments like Single crystal and Powder XRD, TEM, SEM, AFM, HRMS, AAS, thermal analyzers, spectrophotometers etc.	Operation/maintenance/ interpretation of results of sophisticated high end equipments, like FESEM, HRTEM, AFM, HRMS, AAS and Single Crystal/Powder XRD in a dedicated manner along with computer application. The new incumbents will assist in the ongoing research projects/testing and evaluation works of the institute.
TA-2 1 OBC 1 UR	ESTD: Workshop and Pilot Plant 2 (two) posts	1st class Diploma in Mechanical Engineering of at least 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma course or its equivalent with experience of 02 years of working in a mechanical engineering workshop / processing plant from a recognized institute/organization.	B.E./B.Tech in Mechanical or allied engineering subjects Experience of working in a recognized institute/ organization in operation and maintenance of a mechanical engineering workshop / processing plant, drawing/designing / fabrication of items, plant designing and scale up study	Operation/maintenance of a mechanical engineering workshop/ pilot plant /plant machineries and drawing/designing/ fabrication of items / plant designing and scale up study as per requirement of various research projects/testing and evaluation works of the institute along with computer application
TA-3 UR	ESTD: Electrical Engineering	1st class Diploma in Electrical Engineering of at least 3 years full time duration or at least 2 years	B.E./B.Tech in Electrical or allied engineering subjects Experience of working/training/ teaching from a recognized	Operation and maintenance of DG power house, electrical designing and estimation for new infrastructures and maintenance for laboratory, pilot plant and residential

	1 (one) post	full time duration in case of lateral admission in Diploma course or its equivalent with experience of 02 years of working in power house, electrical designing, estimation and maintenance from a recognized institute/ organization.	institute/ organization in operation and maintenance of DG power house, electrical designing and estimation for new infrastructures and maintenance	campus including 3-phase high tension lines along with computer application
TA-4 UR	ESTD: Chemical Engineering 1 (one) post	1st class B. Sc. with Physics, Chemistry, Mathematics and with one year full time professional qualification or one year experience in operation and maintenance of sophisticated equipments from a recognized institute/organization	Experience of working in reputed institute/ organization in operation and maintenance of sophisticated instruments and equipments like UHPLC, electrokinetic analyser, porosimeter etc. and handling of chemicals	Operation/maintenance and interpretation of results of sophisticated equipments particularly UHPLC, electrokinetic analyser, porosimeter etc. in a dedicated manner along with computer application. The new incumbents will assist in the ongoing research projects/ testing and evaluation works of the institute.
TA-5 UR	MSTD: Cellulose Pulp and Paper 1 (one) post	1st class Diploma in Plastic Technology of at least 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma course or its equivalent with experience of 02 years of working on plastic, polymer, cellulose, paper and pulp from a recognized institute/ organization.	B.E./B.Tech in Plastic/Polymer/Pulp & Paper Experience of working from a recognized institute/ organization in the area of cellulose, pulp, paper, board, composite, plastic, polymer etc. along with the handling of chemicals, raw materials, computer operation and application.	The new incumbent will be engaged in laboratory and pilot plant involving chemical analysis, process/technology development and equipment operation like UV-VIS, UTM, bursting, tearing, tensile and brightness testing equipments for paper/board/composites etc. He/She will assist in the ongoing research projects/ testing and evaluation works of the institute.
TA-6 OBC	MSTD: Advanced Materials 1 (one) post	1st class B. Sc. with Physics, Chemistry, Mathematics and with one year full time professional qualification or one year experience in working in a chemical laboratory from a recognized institute/ organization.	M. Sc. in Chemistry with Inorganic/Physical Chemistry Experience of working in a recognized institute/ organization in handling of chemicals, materials, equipment, instruments, chemical analysis/reactions.	The new incumbent will be engaged in laboratory and pilot plant involving chemical reaction, chemical analysis, and instrument & equipment operation along with computer application. He/She will assist in the ongoing research projects/testing and evaluation works of the institute.
TA-7 UR- OH (Backlog)	BSTD: Medicinal Aromatic and Economic Plant 1 (one) post	1st class B. Sc. in Botany with one year full time professional qualification or one year experience in isolation and identification of Bacteria and Fungi, growing microbial culture, bio-essay technique etc. from a recognized institute/ organization.	M.Sc. in Botany / Life Science with Mycology/ Plant pathology /Microbiology specialization Experience of working from a recognized institute/ organization in isolation and identification of Bacteria and Fungi, growing microbial culture, bio-essay technique etc.	The new incumbent will be engaged in isolation and identification of Bacteria and Fungi, growing microbial culture, bio-essay technique etc. He/She will assist in the ongoing research projects/testing and evaluation works of the institute.

**II. Senior Technical Officer(I): No. of Posts: 01 + 01(Backlog), Pay Band 3, Rs 15600-39100 & Grade Pay: Rs 5400
Upper Age Limit: 35 Years as on 16.08.2016**

Post code No. & Reservation	Division & No. of post	Essential Qualifications	Desirable	Job requirements/ Nature of Job
STO-01 UR	CSTD: Natural Products Chemistry 1 (one) post	B.V.Sc. & AH with 55 % marks from a recognised university/institute along with registration with VCI	M.V.Sc. with specialization in Pharmacology & Toxicology, Microbiology, Animal Biotechnology, Animal Genetics & Breeding, Livestock Production and Management. Experience of working/training/ teaching in <i>recognized institute/organization</i> in Laboratory Animal Management, Animal House maintenance.	The new incumbent will be engaged in maintaining Animal Houses for handling of non primate animal models (Rat, Mice, Guinea Pig, Fish, etc) for in vivo preclinical studies for development of pharmaceuticals. <i>He/She</i> will assist in the ongoing research projects/ testing and evaluation works of the institute.
STO-02 SC	Clinical Centre	MBBS with 55 % marks from a recognised university /institute	<i>Female Doctor</i> with MD (General Medicine), from a recognized	The incumbent shall attend general duty of Medical Officer in the Clinical Centre

(Backlog)	1 (one) post	along with registration with MCI	university/institute registered under MCI, preferably with 3 years' experience including one year Housemanship in Medicine/ Surgery/ Emergency Medicine of working/training/ teaching in a <i>recognized</i> institute/hospital.	equipped with pathological, biochemical, minor surgery, lung function test and ECG facilities <i>for all out-door patients and also emergency duties</i> for staff and their family members residing at CSIR-NEIST campus and outside the campus as and when necessary.
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**III. Scientist: No. of Posts:18 + 1(Backlog PWD), Pay Band-3, Rs 15600-39100 & Grade Pay: Rs 6600
Upper Age Limit: 32 Years as on 16.08.2016**

Post code No. and Reservation	Division and No. of post	Essential Qualifications	Desirable Qualifications
SCT-1 ST	BSTD: Medicinal Aromatic and Economic Plant 1 (one) post	Ph.D. (awarded / thesis submitted) in Agriculture (Agronomy)	First Class M.Sc. in Agriculture (Agronomy) with 2 years' Post Doctoral Research/Industry/Field experience in Medicinal, Aromatic and Economic plants from a recognized institute/organization.
SCT-2 OBC	BSTD: Biotechnology 1 (one) post	Ph.D. (awarded / thesis submitted) in Biotechnology (Environmental biotechnology)	First Class M.Sc./M.Tech. in Biotechnology with 2 years' Post Doctoral Research/Industry experience in environmental biotechnology, bioremediation from a recognized institute/organization.
SCT-3 UR	BSTD: Biotechnology 1 (one) post	Ph.D. (awarded / thesis submitted) in Biochemistry/ Life Sciences (Proteomics / Enzymology)	First Class M.Sc./M.Tech. in Biochemistry/ Life Sciences with 2 years' Post Doctoral Research/Industry experience in Proteomics / Enzymology from a recognized institute/organization.
SCT-4 UR – HH(Backlog)	CSTD: Analytical Chemistry 1 (one) post	Ph.D. (awarded / thesis submitted) in Chemistry/ Chemical Sciences (X-ray Crystallography)	First Class M.Sc. in Chemistry / Chemical Sciences with 2 years' Post Doctoral Research/Industry experience in crystallization, characterization and analysis of pharmaceuticals, organic/ coordination compounds etc. by single crystal X-ray diffraction technique from a recognized institute/organization.
SCT-5 UR	CSTD: Applied Organic Chemistry 1 (one) post	Ph.D. (awarded / thesis submitted) in Chemistry/ Chemical Sciences (Theoretical Chemistry)	First Class M.Sc. in Chemistry / Chemical Sciences with 2 years' Post Doctoral Research/ Industry experience in advanced and latest quantum chemical and molecular modeling programs for studying organic reaction mechanisms and catalysis, drug design etc. from a recognized institute/organization.
SCT-6 SC	CSTD: Natural Products Chemistry 1 (one) post	Ph.D. (awarded / thesis submitted) in Pharmacology/ Pharmacy	First Class M.Sc. in Pharmacology / Pharmacy/ Chemistry/ Biochemistry/ Zoology with 2 years' Post Doctoral Research/ Industry experience in Pharmacology from a recognized institute/organization.
SCT-7A OBC	CSTD: Natural Products Chemistry 1 (one) post	Ph.D. (awarded / thesis submitted) in Chemistry/ Chemical Sciences (Natural Products Chemistry)	First Class M.Sc. in Chemistry / Chemical Sciences (Organic Chemistry) with 2 years' Post Doctoral Research/Industry experience in organic natural products chemistry for herbal medicines and products and translational research in an industry set-up from a recognized institute/ organization.
SCT-7B UR	BSTD: Medicinal Aromatic and Economic Plant 1 (one) post		
SCT-8 UR	CSTD: Applied Organic Chemistry 1 (one) post	Ph.D. (awarded / thesis submitted) in Chemistry/ Chemical Sciences (Medicinal/ Synthetic Organic Chemistry)	First Class M.Sc. in Chemistry / Chemical Sciences (Organic Chemistry) with 2 years' Post Doctoral Research/Industry experience in drug/process development and translational research in an industry set-up from a recognized institute/organization.
SCT-9 SC	ESTD: Chemical Engineering	M.E./M.Tech. in Chemical or Allied Engineering Subject with B.E./B.Tech. in Chemical Engineering	First Class M.E./M.Tech. with 2 years' post qualification research/industry experience from a recognized institute/organization or Ph.D. in Engineering (computational software for chemical process design and scale up / techno-

	1 (one) post		economic feasibility studies and preparation of know-how packages).
SCT-10 OBC	ESTD: Chemical Engineering 1 (one) post	Ph.D. (awarded / thesis submitted) in Chemistry/ Chemical Sciences (Membrane Technology)	First Class M.Sc. in Chemistry / Chemical Sciences (Organic/Physical/Applied Chemistry) with 2 years' Post Doctoral Research/Industry experience in membrane technology for translational research in product and process development.
SCT-11 UR	ESTD: Chemical Engineering 1 (one) post	M.E./M.Tech in Chemical/Bio- Chemical Engineering with B.E./B.Tech in Chemical Engineering/ Bio-Chemical Engineering/ Biotechnology	First Class M.E./M.Tech. with 2 years' post qualification research/industry experience from a recognized institute/organization or Ph.D. in Engineering (bioreactor/ fermentation technology and additionally product/ process development, scale-up of bio-chemical processes for translational projects).
SCT-12 ST	ESTD: General Engineering 1 (one) post	M.E./M.Tech. in Mechanical Engineering or Allied Engineering Subject with B.E./B.Tech. in Mechanical Engineering	First Class M.E./M.Tech. with 2 years' post qualification research/industry experience from a recognized institute/organization or Ph.D. in Engineering (plant and equipment design, manufacturing and fabrication using CNC, simulation and modelling for product/ process development).
SCT-13 OBC	GSTD: Geoscience 1 (one) post	Ph.D. (awarded / thesis submitted) in Geology / Applied Geology (Structural Geology/Engineering Geology)	First Class M.Tech./M.Sc. in Geology / Applied Geology with 2 years' Post Doctoral Research/Industry experience of working in Seismically active regions from a recognized institute/organization.
SCT-14 UR	GSTD: Geoscience 1 (one) post	Ph.D. (awarded / thesis submitted) in Geophysics / Applied Geophysics (Seismology)	First Class M.Tech./M.Sc. in Geophysics /Applied Geophysics with 2 years' Post Doctoral Research/Industry experience of working in Seismically active regions from a recognized institute/organization.
SCT-15 SC	MSTD: Advanced Materials 1 (one) post	Ph.D. (awarded / thesis submitted) in Chemistry / Chemical Sciences (Inorganic / Physical Chemistry)	First Class M.Sc. (Inorganic/ Physical Chemistry) with 2 years' Post Doctoral Research/Industry experience in synthesis and application of ceramic membranes/ monoliths, high temperature ceramics, heterogeneous catalysts, nano materials/composites in air/water purification and catalytic chemical reactions from a recognized institute/organization.
SCT-16 UR	MSTD: Cellulose Pulp and Paper 1 (one) post	Ph.D. (awarded/ thesis submitted) in Chemistry / Pulp & Paper Technology	First Class M.Sc. in Chemistry/M. Tech in Paper Technology with-2 years' Post Doctoral Research/Industry experience in Pulp and Paper processing / Specialty Paper and Cellulose based product development/ Cellulose chemistry from a recognized institute/organization.
SCT-17 UR	CSTD: Analytical Chemistry 1 (one) post	M.E./M.Tech. in Biomedical Engineering / Nano-electronics/ Electronics/ Instrumentation engineering with B.E./B.Tech. in Electronics/ Instrumentation engineering	First Class M.E./M.Tech. with 2 years' post qualification research/industry experience from a recognized institute/ organization or Ph.D. in Engineering (design, fabrication and validation of biosensor devices for health care diagnostics)
SCT-18 UR	ESTD: Applied Civil Engineering 1 (one) post	M.E./M.Tech. in Structural Engineering with B.E./B.Tech. in Civil Engineering	First Class M.E./M.Tech. with 2 years' post qualification research/industry experience or Ph.D. in Engineering (structural engineering, advanced structural analysis and design, advanced construction materials).

IV. Lateral Entry level of Principal Scientist: No. of Posts:2, Pay Band 4, Rs. 37400-67000 & Grade Pay: Rs 8700
Upper Age Limit: 45 years as on 16.08.2016

Post code No. and Reservation	Division and No. of post	Essential Qualifications	Desirable
PSCT-1	MSTD: Polymer Petroleum and Coal Chemistry 1(one) post	Ph.D. in Chemistry / Chemical Sciences / Polymer Science/ Petroleum Technology/ Chemical Engineering with 3 years' Post Doctoral Research/ Industry experience in polymer/ petroleum /natural gas/coal processing from a recognized institute/ organization	First Class M.Sc./M.Tech. (Chemistry/Chemical Sciences/Polymer Science/ Petroleum Technology/ Chemical Engineering) and 6 years' Post Doctoral Research/Industry experience in polymers (bio fuels, additives, biodegradable polymers), petroleum/natural gas/coal (chemistry/beneficiation/ catalytic conversion), mineral processing from a recognized institute/organization.
PSCT-2	RPBD 1(one) post	PhD in Science / Engineering with 3 years' Post Doctoral experience from a recognized institute/ organization in interacting with various agencies for successful technology dissemination	M.Sc./M.Tech. in Sciences/Engineering and 6 years' Post Doctoral Research/Industry experience of working in industry – research interface to identify market opportunities in the areas of chemical & allied sciences, biotechnology, life sciences and advanced materials and taking technologies from laboratory to

Experience and R&D aptitude should be reflected through translational research, technology transfer, patents, and publications in high impact factor journals.

Job Requirement: The incumbents are expected to participate in the ongoing research activities and bring value addition besides conceiving and initiating own research projects in his area. The incumbents are expected to be up to date and conversant with various standards prevalent and applicable to his/her relevant area. The incumbents are expected to have the capability to establish networks with other stake holders involved and participate in the societal projects in relevant areas. The incumbents are expected to adhere to the mandate of the institute and work towards the overall R&D goals of their respective divisions or work areas as assigned from time to time.

Persons belonging to the differently-abled category are also encouraged to apply for the above posts. The list of Posts identified suitable for differently-abled Persons along with the Physical Requirements and Functional Classifications are given below:

Technical Assistant/STO (1)

Sl. No.	Post Code / Name of Post	Physical Requirements	Functional Classification
1	TA-1 (02 OBC + 03 UR = 05 Posts) / Technical Assistant (CSTD&MSTD)	S,ST,W,RW,MF,SE,H	OA,OL,B,LV,HH
2	TA-2 (01 OBC + 01 UR = 02 Posts) / Technical Assistant (ESTD-workshop)	S,ST,W,BN,KC,PP,BN,L,MF,RW,SE,HC	OA,OL,HH
3	TA-3 (UR) / Technical Assistant(ESTD-Electrical Engg.)	S,ST,BN,MF,L,RW,SE,H	OL,HH
4	TA-4 (UR) / Technical Assistant(ESTD-Chemical Engineering)	S,ST,W,RW,MF,SE,H	OA,OL,B,LV,HH
5	TA-5 (UR) / Technical Assistant(MSTD-Cellulose, Pulp & Paper & Advanced Materials)	ST,BN,SE,RW,H,C	OA
6	TA-6 (OBC) / Technical Assistant (Natural Products Chemistry)	ST,BN,SE,RW,H,C	OA
7	TA-7 (UR- OH (Backlog)) / Technical Assistant (MAEP)	S,ST,W,RW,MF,SE,H	OA,OL
8	STO-01(UR) / Senior Technical Officer(1) CSTD-Natural Products Chemistry	S,ST,W,BN,MF,SE	OL,BL,OA,OAL,HH
9	STO-02 (SC-Backlog) / Senior Technical Officer(1), Clinical Centre	S,ST,W,BN,MF,RW,SE,H,C	OA,OL

Scientist/Pr. Scientist

Sl. No.	Post Code / Name of Post	Physical Requirements	Functional Classification
1	SCT-1 (ST) / Scientist(MAEP)	S,ST,W,MF,RW,SE,C	OL,OA,BL,HH
2	SCT-2 (OBC) / Scientist(Biotechnology)	S,ST,W,RW,BN,MF,SE	OL,HH
3	SCT-3 (UR) / Scientist(Biotechnology/ Biochemistry)	S,ST,W,BN,MF,SE,H,C	OA,OL,BL,OAL
4	SCT-4 (UR-HH-Backlog) / Scientist(Analytical Chemistry)	S,ST,W,RW,BN,MF,SE	OL,HH
5	SCT-5 (UR) / Scientist(Applied Organic Chemistry)	S,ST,W,BN,MF,SE,H,C	OL,OA
6	SCT-6 (SC) / Scientist(Natural Products Chemistry)	S,ST,W,BN,MF,SE,H,C	OL,OA
7	SCT-7A (OBC) / Scientist(Natural Products Chemistry)	S,ST,W,BN,MF,SE,H,C	OL,OA
8	SCT-7B (UR) / Scientist(MAEP)	S,ST,W,BN,MF,SE,H,C	OL,OA
9	SCT-8 (UR) / Scientist(Applied Organic Chemistry)	S,ST,W,BN,MF,SE,H,C	OL,OA
10	SCT-9 (SC) / Scientist(Chemical Engineering)	S,ST,W,BN,MF,SE,H,C	OL,OA
11	SCT-10 (OBC) / Scientist(Chemical Engineering)	S,ST,W,BN,MF,SE,H,C	OL,OA
12	SCT-11 (UR) / Scientist(Chemical Engineering)	S,ST,W,BN,MF,SE,H,C	OL,OA
13	SCT-12 (ST) / Scientist (General Engineering)	S,ST,MF,SE,BN,KC,H,C	OL,HH

14	SCT-13 (OBC) / Scientist (Geoscience)	S,ST,W,BN,MF,SE,H,C	OL,OA,HH
15	SCT-14 (UR) / Scientist (Geoscience)	S,ST,W,BN,MF,SE,H,C	OL,OA,HH
16	SCT-15 (SC) / Scientist(Advanced Materials)	S,ST,W,BN,MF,SE,H,C	OL,OA
17	SCT-16 (UR) / Scientist(Cellulose, Pulp & Paper)	S,ST,W,RW,BN,MF,SE	OL,HH
18	SCT-17 (UR) / Scientist(Analytical Chemistry)	S,ST,W,RW,BN,MF,SE	OL, HH
19	SCT-18 (UR) / Scientist(Applied Civil Engineering)	S,ST,W,BN,MF,RW,SE,C	OL, OA, HH
20	PSCT-1 (UR) / Pr. Scientist(Polymer, Petroleum & Coal Chemistry)	S,ST,W,RW,BN,MF,SE	OL,HH

ABBREVIATIONS USED:

Code	Physical Requirements
S	Sitting
ST	Standing
W	Walking
BN	Bending
L	Lifting
KC	Kneeling & Crouching
JU	Jumping
CRL	Crawling
CL	Climbing
MF	Manipulation by Fingers
RW	Reading & Writing
SE	Seeing
H	Hearing
C	Communication

Code	Functional Classification
OA	One Arm
BA	Both Arms
BL	Both Leg
OAL	One Arm and One Leg
BLOA	Both leg & One arm
BLA	Both Legs Arms
B	Blind
LV	Low Vision
HH	Hearing Impaired
PP	Pulling & Pushing
CP	Cerebral Palsy
LC	Leprosy Cured
OH	Orthopedically Impaired
VH	Visually Impaired
OL	One Leg

General information and conditions:-

1. Benefits under Council service:

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending on availability in which case HRA will not be admissible.
- b. Scientists in Pay Band-3 and Pay Band-4 are eligible for 2 additional increments (without DA) and Professional update allowance of Rs.10000/- and Rs.20,000/- per annum respectively.
- c. In addition to the emoluments indicated against each category of posts, benefits such as applicability of New Pension Scheme 2004, reimbursements of Medical Expenses, Leave Travel Concession, Conveyance advance and House Building Advance are available as per CSIR rules.
- d. Scientists in CSIR are also permitted to undertake consultancy and sponsored R&D project activity. These activities give them scope to earn consultancy fee and honorarium as per CSIR guidelines governing these activities. Opportunities also arise for foreign deputations for training/presentation of papers/specific assignments etc.
- e. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists.
- f. Deserving candidates may be considered for advance increment as per CSIR Rules.

2. Other Conditions

- a. The applicant must be a citizen of India.
- b. All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of receipt of the applications. No enquiry asking for advice as to eligibility will be entertained. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experiences in the relevant area over and above the minimum prescribed qualification, supported with documents. Completion of PhD degree will be reckoned from the date of issue of provisional certificate/notification.
- c. The application should be accompanied by self attested copies of the relevant educational qualification, experience. The prescribed qualifications should have been obtained through recognized universities / Institutions etc. Incomplete applications/applications received or not accompanied with the required certificates/documents are liable to be rejected.
- d. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected.
- e. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.
- f. If any document/Certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or notary is to be submitted.
- g. The date for determining the upper age limit, qualifications and / or experience shall be the closing date prescribed for receipt of applications.
- h. The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for that Grade.
- i. Persons with disabilities (PWD) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply.
- j. In case a candidate is staying abroad, his/her candidature may be considered in absentia by the selection committee on his/her written request.
- k. The Selection Committee may choose to offer a post in a different Grade Pay within the Pay Band depending upon the performance of the candidate and subject to the candidate meeting the minimum eligibility criterion specified for the posts in that Grade Pay.
- l. Only outstation candidates called and found eligible for interview will be paid to and fro single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to Jorhat Railway Station on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey.
- m. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview. Such candidate will not be paid any fare.
- n. The decision of the CSIR-NEIST, Jorhat in all matters relating to eligibility, acceptance or rejection of application, mode of selection, and conduct of examination/interview will be final and binding on the candidates.
- o. There will be no element of interview for the selection of Technical Assistant posts. The selection for these posts shall be through Trade Test/Skill Tests only.**
- p. Canvassing in any form and/ or bringing any influence political or otherwise will be treated as a disqualification for the post.
- q. NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.**

3. Relaxation:

- a. The upper age limit is relaxable upto 05(five) years for SC/ST and 03(three) years for OBC as per Government orders in force only in those cases where the posts are reserved for respective categories, on production of relevant certificate in the format prescribed by Govt. of India signed by the appropriate competent authority at the time of interview.
- b. Upper age limit for persons with disabilities shall be relaxable by
 - i. 10 Years (15 years for SC/ST and 13 years for OBC candidates) subject to the condition that maximum age of the applicant on the last date of receipt of application should not exceed 56 years.

- ii. Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved or not, provided the post is identified suitable for persons with disabilities.
 - iii. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual posts to be filled by Direct Recruitment by Selection.
- c. Upper age limit is also relaxable upto five years for the regular employees working in CSIR Laboratories / institutes, Government Departments, autonomous bodies and public sector undertakings. This concession is admissible to such Govt. servants who have rendered not less than three years continuous service and are working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the posts, recruitment to which has been advertised.
- d. Age relaxation shall also be applicable to the following categories of candidates as per the Government of India rules and instructions as made applicable to the council servants from time to time:-
- (i) Widows, Divorced Women and Women Judicially separated from Husbands, (ii) Persons who had ordinarily been domiciled in the Kashmir division of the state of Jammu and Kashmir during the period from 1-1-1980 to 31-12-1989, (iii) Defence Services personnel disabled in operations during hostilities with any foreign country or in a disturbed area and released as a consequence thereof, ex-servicemen including Commissioned Officers and ECOs/SSCOs who have rendered at least five years Military Service as on 1st August, 2016 and have been released etc.
- e. Candidates belonging to the Scheduled Castes, the Scheduled Tribes and the Other Backward Classes who are also covered under any other clauses of para 3(b) to 3(d) above, viz. those coming under the category of Persons with Disabilities, Departmental Candidates, "Widows, Divorced Women and Women Judicially separated from Husbands", persons domiciled in the State of J & K, Disabled Defence Services personnel, Ex-servicemen including Commissioned Officers and ECOs/SSOs, will be eligible for grant of cumulative age relaxation under both the categories in respect of posts reserved for them.

4. How to apply:

- a. Eligible candidates are required to apply ONLINE through our website <http://www.neist.res.in>.
- b. If the candidate does not have a valid email id, he/she should create a new valid email id before applying online.
- c. Online Application will be available on our website <http://www.neist.res.in> upto **16.08.2016 till 1700 Hrs.**
- d. Candidates are required to arrange for a crossed **Demand Draft for Rs.100/ drawn on any nationalized bank and valid for at least 3 months in favour of "Director, CSIR-NEIST-Jorhat" payable at Jorhat.** The last date for submitting online application and making of Demand Draft is _____. This date will be the same for the candidates belonging to far-flung areas. The following details must be filled up on back side of Demand Draft **(i) Candidate's Name, (ii) Candidate's Category, (iii) Post Code Applied For.** The Candidates belonging to SC/ST/PH/Women/CSIR Employees/Abroad Candidates category are exempted from submission of application fee.
- e. In case of universities/Institute awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same in to percentage based on the formula as per their university/institute.
- f. Successful online application is indicated by the page displayed after clicking **Submit Button** indicating the generated **"APPLICATION NUMBER"**. Please note down the same carefully and preserve it, you will not be able to Re-print the Application.
- g. In case candidate wants to modify/withdraw the application there is a 'CANCEL' option to cancel the online application. Please note that application once cancelled will not be retrieved at any stage. If you have cancelled the application, please reapply before the closure of Application Date as per advertisement. Please remember to take fresh print out after modifying any details.
- h. This computer generated application (print-out) duly accompanied by attested copies of the certificates, mark sheets, testimonials in support of age, education qualifications, experience, re-prints of publications and caste certificate, if applicable along with one recent passport size self-signed photograph affixed together with Demand Draft (if applicable) should be sent in an envelope superscribed "APPLICATION FOR THE POST OF _____(Post Code _____)" by post to the address: **Administrative Officer, CSIR-North East Institute of Science and Technology, Jorhat** . Candidates applying for more than one post must submit separate application form for each post indicating the Code No. of the post. The hard copy(s) of each application must be accompanied by separate Demand Draft(s).
- i. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
- j. Applications from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. Also, vigilance

clearance should also be recorded. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach CSIR-NEIST, Jorhat at the earliest.

- k. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by CSIR-NEIST, Jorhat.
- l. Incomplete applications (i.e. without photograph, unsigned and application fee, applicable testimonials etc.) will not be entertained and will be summarily rejected.

5. **Following Documents must be attached along with application form sent by post:**

- a. Demand Draft of Rs.100./-(Rupees One hundred only) as application fee, where applicable.
- b. Coloured photograph pasted on the form and signed across in full.
- c. Self Attested photocopy of Date of Birth Certificate.
- d. Self Attested photocopies of education qualifications certificates.
- e. Self Attested photocopy of Caste Certificate, if applicable.
- f. Self Attested photocopy of certificate for category, if applicable, under which age relaxation is claimed.
- g. Self Attested photocopies of experience certificates, if any.

Administrative Officer